

**BUDGET WORK SESSION  
OF THE BRIGHAM CITY COUNCIL  
APRIL 19, 2006  
5:30 P.M.**

PRESENT:	Jon Adams Holly Bell Alden Farr Reese Jensen Steve Hill	Mayor Pro Tem Councilmember Councilmember Councilmember Councilmember
ALSO PRESENT:	Blake Fannesbeck Sue Hill Bruce Leonard Darin McFarland Steve Nelson Raymond Poulson Tyler Pugsley Dennis Sheffield	Director of Public Works City Librarian City Administrator Superintendent of Streets Building Superintendent Acting Superintendent of Waste Treatment Superintendent of Water Director of Finance/Deputy City Recorder
EXCUSED:	LouAnn Christensen	Mayor

Councilmember Farr said the Council may need to lower the \$750,000 to the Fleet Lease Program as discussed in the previous meeting. Councilmember Bell suggested looking at lowering the transfer from the Utility Funds to the General Fund as well. Mayor Pro Tem Adams suggested working toward the \$750,000 target, and try to come as close to the \$450,000 difference as possible, and lower it if necessary.

Councilmember Bell suggested looking at the revenue projections again to see if they could be increased. Mr. Sheffield said he felt the projection for the sales tax is where it needs to be. He did not feel that could be increased, but perhaps other areas could be.

Mayor Pro Tem Adams stated that there are things the Council talked about funding that are not in the budget. One is the sewer lateral replacement program, and security upgrade for City Hall.

**Library**

Councilmember Bell asked why the Supplies and Computer Maintenance line item has increased \$3,000 from last year. Ms. Hill explained that the Library Board authorized the Library to use a computer maintenance company from Salt Lake City. This is approximately \$4,500, plus mileage.

Ms. Hill explained the Fund Balance in the Library, and that next year she will probably have to ask the Council to transfer money from the Fund Balance to cover the cost of the architects.

Councilmember Farr asked about the increase for natural gas. Ms. Hill said they went in the hole last year, and she felt this was a good estimate to keep the Library heated.

**Waste Treatment**

Mr. Poulson said the only capital project that is in the budget is the Main Street Project. Mayor Pro Tem Adams added that the drying beds project has also been funded. The Waste Treatment needs to give back \$16,100 for their fleet lease payment. Mayor Pro Tem Adams suggested **lowering the System Improvements line item from \$150,000 to \$135,000 and lowering the Training line item by \$1,000.**

Mr. Poulson asked why all the capital projects have been cut. Mayor Pro Tem Adams explained that for the next two years, all capital project money will be going to the Main Street Project.

Councilmember Farr asked why the Waste Treatment has part-time and temporary employees and the Water Department has part-time but no temporaries. Mr. Poulson said he could really use more full time employees. He has a part-time secretary and a part-time millwright.

Councilmember Farr asked about \$8,000 in the Outside Compliance Testing line item. There has not been anything budgeted in this line item in the past. Mr. Poulson explained that this new requirements for testing

from the state and EPA. He added that **this should really be \$4,000 and \$4,000 should be under Lab Supplies.**

#### **Water Department**

Mayor Pro Tem Adams reminded the Council that there is \$65,000 in the revenue projections that includes a water rate increase. This will go to the PUAB for their recommendation.

Mayor Pro Tem Adams said the Water Department's fleet lease payment should be increased by \$17,400. Mr. Pugsley said he could probably **take that from the Systems Improvement line.**

#### **Storm Drain**

Mayor Pro Tem Adams suggested earmarking the \$65,850 in the System Improvements line item for possible reduction. However, it did not appear that there was much allowance in this item.

#### **Buildings**

Mayor Pro Tem Adams asked why Miscellaneous Building has increased. The request was for \$25,000 and the Mayor's budget has \$35,000. Mr. Nelson said the \$10,000 was added to remodel the Mayor's Office Area. There was also money added for security upgrade at City Hall under the Capital Projects line item. There is also \$16,000 to paint the Chamber Building. He said it has been approximately 15 years since it was painted, but it did not have to be done this year. There is also \$25,000 for a study for City Hall building needs and \$20,000 for security upgrade. The security will be discussed at the Council meeting on April 20. Mayor Pro Tem Adams suggested postponing the study because if the City is not going to be able to fund a new building or remodeling, the study will just sit on the shelf. Councilmember Hill agreed. **The Council agreed to cut \$25,000 for the City Hall building study from the Capital Projects line item.** Mayor Pro Tem Adams asked if the amount for the Chamber Building painting could be lowered. Mr. Nelson said he could paint the brick and not do the trim. He added that he has put this off because there has been discussion about redoing the bathrooms at the back of the building. It is currently being used by Parks for storage. The restrooms are not part of the historic preservation of the building. Mayor Pro Tem Adams suggested **cutting the \$16,000 to paint the Chamber Building.**

Councilmember Jensen asked about the Contract Custodial - Off Hours line item. There is \$22,000 budgeted and thus far in the 2005 budget, only \$6,468 has been expended. Mr. Nelson explained that this is for the custodian at the Senior Center at nights. This is for all off hour custodial for all City buildings. He added that he was charging the EMS from this line item but it was taken out and put in another account. He said he has actually been charging this back to the departments, so **this could be lowered to \$16,000.**

#### **Streets Department**

Councilmember Farr asked how many temporary and/or employees were cut to fund the new full time position. Mr. McFarland replied that two temporaries were cut from the Parks Department and one from the Street Department. He added that this could not have happened without the consolidation of the Parks and Street Departments. The full time person will replace the Ball Park Specialist and then help with snow removal and leaf collection during the fall and winter.

After a lengthy discussion regarding the possibility of cutting Class C Road Funds, Mayor Pro Tem Adams suggested cutting \$22,500 from the Class C Road Fund. Councilmember Hill said he would rather not cut this because it is cheaper to maintain the roads than wait and have to do a major project because the roads have not been maintained.

Mayor Pro Tem Adams asked what the increase in sales tax revenue is. Mr. Sheffield replied there is an increase of \$218,000 in the budget for sales tax. This is an increase of approximately 10%. Mayor Pro Tem Adams said this is in the budget somewhere.

**The Council decided not to take anything from the Street/Parks Department Budget, but look at it at a later time if needed.**

#### **Waste Collection**

Mayor Pro Tem Adams asked where the \$80,000 under Addition to the Fund Balance goes. Mr. Sheffield explained that this is the amount of revenue collected above expenditures. This goes the Waste Collection Fund Balance. This could be lowered. **The Council agreed to lower this by \$46,000 to cover the Fleet Lease, and look at it later to cover the Street Department Fleet Lease.**

#### **Green Waste Recycling**

Mr. Sheffield said there is a transfer from the Waste Collection to Green Waste to cover the deficit in the Green Waste Department. **An option is to lower this amount by \$7,100 to cover the Green Waste Fleet Lease. The Council agreed to this, but also look at it later if necessary.**

Mr. McFarland noted that he had funded \$375,000 in his budget request for blue cans, but it was not put in the Mayor's Budget. He explained that when this is revisited in the future, the Council needs to know that this is an expensive service to provide, but it is a very responsible service to provide. He and Mr. Fonnesebeck are looking at several options.

#### **Parks Department**

Councilmember Bell suggested the park rental fees be looked at. This may be a source for more revenue. **No changes to the Parks Department.**

#### **Administration**

Mayor Pro Tem Adams said there is an increase of \$3,000 in Office Supplies; there is \$8,000 in Supplies, Equipment and Maintenance which historically has not been spent. Mr. Sheffield said the **Supplies, Equipment and Maintenance could probably be lowered to \$5,000. He also said the Equipment line item could be lowered \$1,500.** This is to replace computers.

The meeting adjourned at 8:30 p.m.